

# System Technology Survey and Evaluation Report

## **NOTE:**

Some data for this report will be rolled-up from your submitted school surveys.  
Rolled-up data is indicated by a yellow box.

## DISTRICT DEMOGRAPHIC DATA AND CONTACT INFORMATION

*The entry fields highlighted in grey will be automatically filled in if this information has been submitted to LCET or DOE during the 2003-2003 School Year. However, if any of this data has changed, please update it at this time.*

Name of person completing this survey: \_\_\_\_\_

Email of person completing this survey: \_\_\_\_\_

District/Diocese/State School Name: \_\_\_\_\_

NCES #: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_

District's Website: \_\_\_\_\_

Superintendent: \_\_\_\_\_

Superintendent's Email: \_\_\_\_\_

District Technology Coordinator: \_\_\_\_\_

District Technology Coordinator's Email: \_\_\_\_\_

1. Number of teachers: ## (use number submitted to LDE on the October 2003 Annual School Report)
2. Number of students: ## (use number submitted to LDE on the October 2003 Annual School Report)
3. What percentage of your district's student body is participating in the Federal Free or Reduced Lunch Program?
  - ☐ 0 – 25%
  - ☐ 26% - 50%
  - ☐ 51% - 75%
  - ☐ 76% - 100%

## INFRASTRUCTURE AND TECHNICAL SUPPORT

### DISTRICT SCHOOL SNAPSHOT Data Compiled from School Evaluation Surveys and Reports\*

Number of Schools in District	##
Number of Schools with Internet Access	##
Number of Instructional Rooms in District	##
Number of Instructional Rooms in District with Internet Access	##
Number of Model Classrooms in District	##
Number of Computers Connected to Internet	##
Number of Computers NOT Connected to Internet	##

*\*This data will be “rolled-up” from your submitted school surveys*

#### Computers and Connectivity

4. What type of connection does the district have to the internet? Check all that apply.
- ☐ Cable
  - ☐ ISDN
  - ☐ DSL
  - ☐ T1
  - ☐ T3
  - ☐ Frame Relay
  - ☐ Fiber
  - ☐ Satellite
  - ☐ Wireless Tower
5. What is the bandwidth connection of the schools to the internet? Check all that apply.
- ☐ Cable
  - ☐ ISDN
  - ☐ DSL
  - ☐ T1
  - ☐ T3
  - ☐ Frame Relay < 500 Kbps
  - ☐ Frame Relay >= 500 Kbps
  - ☐ Fiber
  - ☐ Satellite
  - ☐ Wireless Tower

#### Support

6. Does your district have one or more district-based personnel assigned as technology instructional facilitators to assist/train teachers with technology integration?
- ☐ Yes
  - ☐ No

If yes, how many individuals serve the district in this capacity? \_\_\_\_

Is (are) the district-based technology instructional facilitator(s)

- ☐ Full-time (salaried)
- ☐ Part-time (salaried; half-day or less)
- ☐ Part-time (stipend; extra duties on top of regular, full-time position)
- ☐ Volunteer

7. Does your district have one or more district-based personnel assigned as technical support for maintenance and/or support of hardware and software in schools?

- ☐ Yes
- ☐ No

If yes, how many individuals serve the district in this capacity? \_\_\_\_

Is (are) the district-based technology technical support person(s)

- ☐ Full-time (salaried)
- ☐ Part-time (salaried; half-day or less)
- ☐ Part-time (stipend; extra duties on top of regular, full-time position)
- ☐ Volunteer

8. Does your district have one or more district-based personnel assigned as the network support person for network maintenance?

- ☐ Yes
- ☐ No

If yes, how many individuals serve the district in this capacity? \_\_\_\_

Is (are) the district-based technology network support person(s)

- ☐ Full-time (salaried)
- ☐ Part-time (salaried; half-day or less)
- ☐ Part-time (stipend; extra duties on top of regular, full-time position)
- ☐ Volunteer

## STUDENT LEARNING

### DISTRICT SCHOOL SNAPSHOT Data Compiled from School Evaluation Surveys and Reports

Number of Students in District	##
Number of Student Enrollments in Secondary Computer Education Courses	##
Number of Students Enrolled in Electronically Delivered Courses via Distance Learning	##
Number of Schools in which ALL Students are able to work from a networked computer (as defined in school survey)	##

*\*This data will be "rolled-up" from your submitted school surveys*

### Student Technology Literacy

9. Identify Assessment Instrument and/or Method Used to Determine Student Technology Literacy (i.e. indicator that speaks to the number of students who by the end of 8<sup>th</sup> grade meet the Louisiana K-12 Educational Technology Standards):

- ☐ Online Student Self-Assessment Survey (developed by SEDL; provided to districts by LDE)
- ☐ Performance-based Assessment (developed by SEDL; provided to districts by LDE)
- ☐ Other (describe in detail)

10. Total Number of 8<sup>th</sup> Graders in District (use number submitted to LDE on the October 2003 Annual School Report): \_\_\_\_\_

11. Number of 8<sup>th</sup> Graders Assessed: \_\_\_\_\_

12. Number of 8<sup>th</sup> Graders who meet the Student Technology Literacy Standard: \_\_\_\_\_

### Distance Learning

13. Does your district provide any district-delivered distance learning courses to students?
- ☐ Yes
  - ☐ No

If yes, how many courses? \_\_\_\_\_

If yes, how many students are enrolled? \_\_\_\_\_

If yes, what method of delivery?

- ☐ Internet
- ☐ IP conferencing
- ☐ CVC conferencing

## EDUCATOR TECHNOLOGY PROFICIENCY AND PRACTICE

### DISTRICT SCHOOL SNAPSHOT Data Compiled from School Evaluation Surveys and Reports\*

Number of Teachers in District	##
Number of Teachers who have completed Louisiana INTECH training (K-6 or 7-12) in 2003-2004	##
Number of Teachers who have completed INTECH 2 Science or INTECH 2 Social Studies in 2003-2004	##
Number of Teachers who have completed Making Connections training in 2003-2004	##
Number of Teachers who have completed Louisiana INTECH training (K-6 or 7-12) prior to 2003-2004	##
Number of Teachers who have completed INTECH 2 Science or INTECH 2 Social Studies prior to 2003-2004	##
Number of Teachers who have completed Making Connections training prior to 2003-2004	##
Number of Teachers with Educational Technology Leadership Certification (from Teacher Certification database)	##
Number of Teachers with Educational Technology Facilitation Certification (from Teacher Certification database)	##

### Teacher Technology Proficiency

14. Identify Assessment Instrument and/or Method Used to Determine Teacher Technology Proficiency (i.e. indicator that speaks to the number of teachers who meet the National Educational Technology Standards for Teachers):

- ☐ Online Teacher Self-Assessment Survey (developed by SEDL; provided to districts by LDE)
- ☐ Performance-based Assessment (developed by SEDL; provided to districts by LDE)
- ☐ Other (describe in detail)

15. Number of Teachers Assessed

\_\_\_\_\_

16. Number of Teachers who meet the Teacher Technology Standard as “qualified to use technology with instruction”

\_\_\_\_\_

17. Prior to employment, are prospective teachers' skills in instructional technology a consideration in the hiring process (i.e. are applicants asked for information regarding their proficiencies and/or training in the area of instructional technology)?

- ☐ Yes
- ☐ No

### **District-Provided Professional Development**

18. What opportunities did your DISTRICT provide for professional development in instructional technology during the 2003-2004 school year? Include only those opportunities that were provided and delivered by the district (e.g. do NOT include trainings provided at the Regional TLTC or at LCET). Select all that apply by indicating the number of trainings provided and number of participants.

#### *Program Specific*

- ☐ Louisiana INTECH (K-6 or 7-12)
  - ☐ # of participants
- ☐ INTECH 2 Science or INTECH 2 Social Studies
  - ☐ # of participants
- ☐ Making Connections Training
  - ☐ # of participants
- ☐ K-12 Online Database Training (GALE and World Book)
  - ☐ # of participants
- ☐ FIRSTTech
  - ☐ # of participants
- ☐ Technology Productivity Training Sessions (e.g. MS Office, Electronic Grade books, etc)
  - ☐ # of participants
- ☐ District-modified version of Louisiana INTECH (K-6 or 7-12)
  - ☐ # of participants
- ☐ Universal Designs for Learning (UDL)
  - ☐ # of participants
- ☐ Louisiana Information Literacy Initiative (LILI)
  - ☐ # of participants
- ☐ Other instructional technology trainings
  - ☐ # of participants

#### *Types or Kinds of Professional Development*

- ☐ Online Professional Development
  - ☐ # of participants
- ☐ After School Workshops
  - ☐ # of participants
- ☐ Saturday Workshops
  - ☐ # of participants
- ☐ Peer to Peer Observations and Visitations to Other Schools and/or Classrooms
  - ☐ # of participants
- ☐ Instructional Facilitators Modeling of Lessons in Classrooms
  - ☐ # of participants
- ☐ Professional Conferences
  - ☐ # of participants
- ☐ Web-Based, CD, or Video Tutorials
  - ☐ # of participants
- ☐ University Courses

- # of participants
- Summer Institutes
- # of participants

19. What opportunities did your DISTRICT support for professional development in instructional technology during the 2003-2003 school year? Include those opportunities that were delivered by an entity outside the district, but that district support was provided to promote attendance and participation by district personnel (e.g. include training attended by district educators at LCET or the Regional TLTC)

Program Specific

- ☐ Louisiana INTECH (K-6 or 7-12)
- ☐ INTECH 2 Science or INTECH 2 Social Studies
- ☐ LEADTech
- ☐ Making Connections Training
- ☐ K-12 Online Database Training (GALE and World Book)
- ☐ FIRSTTech
- ☐ Technology Productivity Training Sessions (e.g. Word, Electronic Grade books, PowerPoint, etc)
- ☐ LaCUE
- ☐ NECC

20. Does your district allow release time to teachers for technology training (i.e. are teachers in your district allowed to participate in approved technology professional development during the school day)?

- ☐ Yes
- ☐ No



## ADMINISTRATOR TECHNOLOGY PROFICIENCY AND LEADERSHIP

### DISTRICT SCHOOL SNAPSHOT Data Compiled from School Evaluation Surveys and Reports\*

Number of Principals in District who have completed LEADTech	##
Number of Principals who require teachers to include a technology goal in their professional growth plans	##
Number of Principals who require teachers to include a technology component in lesson planning	##
Number of Principals who assess/evaluate technology-integration in classroom instruction	##

*\*This data will be "rolled-up" from your submitted school surveys*

21. Has the district superintendent completed LEADTech (or is currently enrolled in LEADTech)?

- ☐ Yes
- ☐ No

22. Have other district-level (central office) personnel completed LEADTech?

- ☐ Yes
- ☐ No

If yes, how many? \_\_\_\_\_

23. Does the district assess administrators' technology proficiencies, as defined in the National Educational Technology Standards for School Administrators? (Administrators would include Superintendents; assistant, associate, or deputy superintendents; district supervisors of elementary, secondary, vocational, and other educational programs; as well as supervising instructors.)

- ☐ Yes
- ☐ No

If yes, what instrument or method is used to determine if an administrator demonstrates proficiency?

- ☐ Online self-assessment survey
- ☐ Other (describe in detail)

24. Number of Administrators in District \_\_\_\_\_

25. Number of Administrators Assessed \_\_\_\_\_

26. Number of Administrators identified as technology proficient \_\_\_\_\_

## CLASSROOM INTEGRATION AND EFFECTIVE PRACTICE

27. Indicate the mechanism(s) your district has in place to adopt and promote technology-supported instructional practices district-wide. Check all that apply.

- ☐ A district leadership team establishes yearlong targets for district-wide adoptions of proven solutions (including technology-supported solutions) that promote school improvement
- ☐ District-mandated teacher performance reviews include assessment of effective technology integration
- ☐ District incentives are provided to teachers who adopt proven best practices related to technology (e.g. laptops, conference attendance, stipends)
- ☐ Best practices are entered into the Making Connections website for lesson plans and curricula that is accessible to all teachers
- ☐ Best practices are spotlighted through communication mechanisms (newsletter, faculty meetings, email, etc...)
- ☐ The district has no formal process in place to promote technology-supported instructional practices school-wide. Schools and teachers adopt technology-supported instructional practices based on their own comfort level and interest.

28. Rate the extent to which the following conditions exist in your district.

- 1 = Not at all  
 2 = Efforts to do this are just beginning  
 3 = Efforts have begun and some progress has been made  
 4 = Efforts have begun and we have made considerable progress  
 5 = This condition has been achieved in our district

District Condition	1	2	3	4	5
Technology is used to promote inclusion of special needs students into mainstream classes and/or curricula					
There is guidance from the district to ensure that the use of technology by teachers across all schools, grades and content areas is consistent					
There are district policies in place to ensure that all aspects of the student population have access to technology resources to support learning.					

## COMMUNICATION AND COMMUNITY OUTREACH

### DISTRICT SCHOOL SNAPSHOT Data Compiled from School Evaluation Surveys and Reports

Number of Schools in District with School Website	##
Number of Teachers with Classroom or Subject Websites	##
Number of Teachers with Internet Access at Home	##
Number of Students with Internet Access at Home	##

*\*This data will be "rolled-up" from your submitted school surveys*

29. To whom does the district provide internet email accounts? Check all that apply.

#### *Administrators*

- ☐ All district and building administrators
- ☐ No administrators
- ☐ Some district and building administrators

Explain:

#### *Teachers*

- ☐ All teachers
- ☐ No teachers
- ☐ Some teachers

Explain:

#### *Students*

- ☐ All students
- ☐ No students
- ☐ Some students

Explain:

30. Does the district have a regularly updated district website?

- ☐ Yes
- ☐ No

If yes, does the district website provide equal access to special needs users?

- ☐ Yes
- ☐ No

31. Does the district have and support a district-based online learning infrastructure (e.g. Blackboard, WebCT, etc.)?

- ☐ Yes
- ☐ No

32. Does the district have and maintain a CVC or IP videoconferencing infrastructure?

☐ Yes

☐ No

## PLANNING AND FUNDING

### DISTRICT SCHOOL SNAPSHOT Data Compiled from School Evaluation Surveys and Reports\*

Number of Schools in District with Stand-alone technology plan	##
Number of Schools spending less than \$1000 per year on instructional technology	##
Number of Schools spending between \$1,000 - \$9,999 per year on instructional technology	##
Number of Schools spending between \$10,000 - \$24,999 per year on instructional technology	##
Number of Schools spending over \$25,000 per year on instructional technology	##

*\*This data will be "rolled-up" from your submitted school surveys*

### E-Rate Funding

33. Did the district apply for e-rate funding during the 2003-2004 school year?
- ☐ Yes
- ☐ No
34. If yes, what is the dollar value of the discount in the 2003-2004 school year? \_\_\_\_\_
- ☐ The dollar amount indicated was approved
- ☐ The dollar amount indicated was applied for

### District Technology Spending

35. Indicate the amounts budgeted for instructional and administrative technology in your DISTRICT technology budget for the 2003-2004 school year. Use NA for items that are not in your budget. The district technology budget can include items that are funded from local sources as well as sources outside of the district (e.g. 8g grants, state funds, federal funds, etc).

Computer Hardware/Peripherals	
Software	
Professional Development	
Telecommunications (internet, long distance, etc)	
Networks	
Distance Learning	
Service/support	
Other	
<b>TOTAL</b>	

36. Does your district have a plan for computer replacement and is that plan reflected in long-term district budget planning?
- ☐ Yes
- ☐ No



**PERFORMANCE INDICATORS AND TARGETS FOR THE  
TECHNOLOGY IMPROVEMENT GRANTS AND EETT COMPETITIVE GRANTS**

**Technology Improvement Grant**

37. For each performance indicator and target, give a status report (as of June 30, 2004) detailing where you are in meeting or exceeding your target. If you did not achieve your target, provide a brief explanation on why your target wasn't met or why data was not available.

**2003-04 Performance Indicator :**

**2003-04 Performance Description:**

**2003-04 Target:**

**Indicate whether you have met, exceeded, or not yet attained your performance target for 2003-04.**

- ☐ Met
- ☐ Exceeded
- ☐ Not Yet Attained

**Please explain your answer:**

**EETT Competitive Grant 1 (if applicable)**

38. For each performance indicator and target, give a status report (as of June 30, 2003) detailing where you are in meeting or exceeding your target. If you did not achieve your target, provide a brief explanation on why your target wasn't met or why data was not available.

**2003-04 Performance Indicator :**

**2003-04 Performance Description:**

**2003-04 Target:**

**Indicate whether you have met, exceeded, or not yet attained your performance target for 2003-04.**

- ☐ Met
- ☐ Exceeded
- ☐ Not Yet Attained

**Please explain your answer:**

**EETT Competitive Grant 2 (if applicable)**

39. For each performance indicator and target, give a status report (as of June 30, 2003) detailing where you are in meeting or exceeding your target. If you did not achieve your target, provide a brief explanation on why your target wasn't met or why data was not available.

**2003-04 Performance Indicator :**

**2003-04 Performance Description:**

**2003-04 Target:**

**Indicate whether you have met, exceeded, or not yet attained your performance target for 2003-04.**

- ☐ Met
- ☐ Exceeded
- ☐ Not Yet Attained

**Please explain your answer:**